



Request for Proposal
For a supplier develop a scientific publication plan on pulse productivity and sustainability
in preparation for the 2016 International Year of Pulses
By CICILS-IPTIC (the Global Pulse Confederation)

30 March 2015

Overview:

CICILS-IPTIC (to be called the Global Pulse Confederation) is soliciting proposals from qualified suppliers in to help develop a publication plan on pulse productivity and sustainability to support CICILS-IPTIC's work in preparation for the 2016 International Year of Pulses (IYOP).

The supplier will work closely with CICILS-IPTIC to develop a scientific publication plan on pulse productivity and sustainability. A scientific publication plan will be used by the Committee to ensure that key audiences are aware of and have access to the scientific evidence base on pulse crop productivity and sustainability. Suppliers must demonstrate previous experience with convening scientists from multiple disciplines; brokering agreement & compromise, and preparing technical reports. The project must be completed by 30 August 2015.

All proposals must be received by 5:00 pm Central European Time on 17 April 2015.

Proposals and all enquiries are to be submitted via email to Isabelle@emergingag.com

CICILS- IPTIC reserves the right to reject any or all proposals, as well as to accept the proposal which will be to the best advantage, as determined at the sole discretion of CICILS-IPTIC.

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1- About CICILS-IPTIC (to be called the Global Pulse Confederation) and the International Year of Pulses

The International Pulse Trade and Industries Confederation (CICILS-IPTIC) is head quartered in Dubai and licenced under the Dubai Government authority, Dubai Multi Commodity Centre (DMCC).

CICILS-IPTIC is the not-for-profit peak body for the whole global pulses industry value chain. As the sole international confederation for the industry it enjoys membership from 18 national associations (federations) and over 600 private sector members in an industry worth over \$100 Billion at the retail level and over 60 million tonnes in pulse production and distribution in over 55 countries.

The organisation represents the common good of all sectors of the global pulse industry value chain from growers and researchers, through input and logistics suppliers, traders, exporters and importers to government bodies, multilateral bodies, processors, canners and consumers.

CICILS-IPTIC is currently coordinating activities undertaken by the association (the International Pulse Trade and Industries Confederation) in the context of the IYOP to be held in 2016. To help deliver many activities and commitments CICILS-IPTIC is contracting a number of suppliers. CICILS-IPTIC secretariat is based in Dubai.

2- About the project

The IYOP (www.iyop.net) provides an opportunity to raise awareness and to celebrate the role of beans, chickpeas, lentils and other pulses in feeding the world. It can be a galvanizing moment to draw together key actors to further the contributions pulses make to health, nutrition, and sustainability.

An International Year creates a unique opportunity to encourage connections throughout the food chain to better utilize pulse-based proteins, further global production of pulses, improve crop rotations, and address the challenges of trade of pulses.

The supplier is expected to contribute to the success of the 2016 IYOP by supporting the work of CICILS-IPTIC and will report to Robynne Anderson, President of EmergingAg, based in Canada, secretariat to the International Year activities of CICILS-IPTIC.

The objective of initiatives led by the Productivity and Sustainability Committee is to draw attention of governments, international bodies, the food sector, researchers and consumers to pulses and showcase their ability to address global sustainability issues as well as opportunities to enhance pulse productivity.

The committee has identified some areas in which additional knowledge is needed to inform the IYOP activities. A scientific publication plan will be used by the Committee to ensure that key audiences are aware of and have access to the scientific evidence base on pulse crop productivity and sustainability

The supplier will be expected to identify a diverse, relevant group of experts to inform the key elements of the publication plan and, based on consultation with these experts, prepare a publication plan document (including initial and final drafts), which should include:

1. A targeted overview of research gaps and current research investments based on structured interviews with a range of multi-disciplinary scientists
2. A detailed description of agreed publications including scope, audience, lead authors, etc.
3. A written plan for providing seed / matching funds for identified publications.

The budget for this project is \$8,000, and includes expert engagement and preparation of the publication plan.

The supplier must demonstrate previous experience convening scientists from multiple disciplines; brokering agreement & compromise, and preparing technical reports. Suppliers must also demonstrate sufficient understanding of the scientific issues linked to agricultural productivity and sustainability, based on previous publications, university degree and previous work.

All suppliers are expected to provide all working documents, including their response to the RFP, in English. In addition, suppliers and their staff must be able to use English as their working language in their interaction with CICILS-IPTIC and EmergingAg.

3- The proposal

The proposal should contain the following:

1) Past experience and examples

Please provide relevant examples that showcase your ability to deliver the specific services outlined in this RFP. Where available links to online materials will be sufficient.

2) Proposed team

Tell us about yourself and/or your company.

- Provide a detailed CV for you and anyone who would work on this project
- If more than one person is working on this project, please detail how the work would be structured.

4) References

Minimum of 2 references for your work.

5) Propose your fee structure for the project. The proposed structure must meet the maximum budget allocated for the project.


4- Submission of Proposal

Proposals must conform to the below requirements:

- Proposals are to be submitted via email to isabelle@emergingag.com.
- Proposals should be in English.
- All quotes should be provided in US dollars. The prices quoted in the proposal must be firm and must be valid for acceptance by CICILS-IPTIC for sixty (60) days from the RFP submission closing date.
- Proposal should be no longer than five pages in length.
- Appendices can be attached if necessary.
- Links to relevant work samples are appreciated.
- Deadline for submitting proposals is 5:00pm Central European time on 17 April 2015.
- Proposals received after closing deadline are unlikely to be considered. If the proposal is incomplete, conditional, obscure, ineligible or contains other irregularity it is unlikely to be considered.

5- Evaluation of responses

Responses will be evaluated based on the following criteria:

- Bidder's understanding of the terms set out in Section 3 and ability to meet the specifications stated in this section.
 - Bidder's demonstrated skills, reputation, experience and financial stability.
 - Cost competitiveness.
 - CICILS-IPTIC reserves the right to interview potential resource(s) and reject or accept the Bidder's proposal based on the interview results.
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6- Confidentiality & Non-Disclosure

Bidders agree to standard business practice related to the confidential treatment of information provided by CICILS-IPTIC while this agreement is in effect, and at all times thereafter, the successful Bidder and any officers, employees or agents of the successful Bidder:

- will treat as confidential all information, data, documents, and materials acquired or to which access has been given in the course of, or incidental to, the performance of the agreement,
- will not disclose or permit to be disclosed, to any person, corporation or organization such information, data, documents, or materials without first obtaining written permission from CICILS-IPTIC; and
- will comply with any rules or directions made or given by CICILS-IPTIC with respect to safeguarding or ensuring the confidentiality of such information, data, documents or materials.

This document must not be copied in whole or in part for any reason other than in the course of providing the information requested, without the expressed written permission of CICILS-IPTIC.

7- Right to approve sub-contractors

CICILS-IPTIC reserves the right to approve any subcontractors used by the Bidder and the Bidder must have the prior written approval of CICILS-IPTIC prior to contracting any subcontractor for goods or services related to this RFP or the subsequent agreement.